



MINUTES
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, NOVEMBER 16, 2023 – 8:00 AM
HIGHWAY DEPARTMENT - MEETING ROOM
410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the Highway office meeting room.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Present	
T. Richart	Supervisor District 12	Present	
J. Strom	Supervisor District 21	Present	
M. Godden	Supervisor District 20	Present	

Staff present: County Administrator Dzwinel, Public Works Director Edgren and Chief Deputy County Clerk Henning

Others present: Dan Benson - Ozaukee Press, Christina Luick - News Graphic, Jessica Wolff -Village of Grafton Assistant Administrator/Community Development Director, Amber Thomas - Village of Grafton Engineer/Public Works Director and Dan Cramer - GO Riteway

2. PROPER NOTICE

Chairperson Wolf called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There was none.

4. APPROVAL OF MINUTES

a. October 19, 2023

Motion to approve the October 19, 2023 minutes as submitted.

PUBLIC WORKS COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Grabow, Vice-Chairperson
SECONDER:	J. Strom, Supervisor District 21
AYES:	Wolf, Grabow, Richart, Strom, Godden

5. FACILITIES MANAGEMENT

a. *Management/Financial/Informational Reports*

1. Facilities Financials - Nov 2023

There were no questions.

6. TRANSIT SERVICES

a. Action Items:**1. Resolution: Ozaukee County Express Service Termination**

Chairperson Wolf suggested the committee members state their thoughts on the termination of the Ozaukee County Express Bus (OCE).

Mr. Edgren requested Mr. Cramer address the committee as to how GO Riteway reconciles the number of riders when tablets have occasional issues. Mr. Cramer explained that the driver has a note system to document how many riders they have or any issues they encounter. There is also a camera system on the vehicle that can be utilized if there is a question with the accuracy of the driver's documentation. Checks and balances are in place if the tablets are not working properly.

The following topics were discussed as the committee members stated their thoughts: the importance of letting the drivers know that their jobs are dependent on capturing the accurate number of riders, the possibility of doing a hand count of riders to compare with the tablets, the process for adding additional stops, current and past stops in Mequon, increase in ridership the month of October, potential contract/route changes, the cost to run the bus for a small number of people, quality of life, the Board's strategic plan regarding transportation, reverse commute, the need for additional data in order to make a decision, utilization of the OCE by students at Marquette University, Milwaukee Area Technical College and the University of Wisconsin - Milwaukee and the need for a significant increase in riders to make the bus sustainable.

Further discussion on making route changes prior to the 90 day notification to terminate the service and social media advertising.

Motion to postpone to the February 22, 2024 Public Works Committee meeting.

PUBLIC WORKS COMMITTEE

RESULT: POSTPONED [UNANIMOUS] Next: 2/22/2024 8:00 AM

MOVER: T. Grabow, Vice-Chairperson

SECONDER: M. Godden, Supervisor District 20

AYES: Wolf, Grabow, Richart, Strom, Godden

b. Discussion Items:**1. Transit Ridership - November 2023**

There were no questions.

c. Management/Financial/Informational Reports**1. Transit Financials - Nov 2023**

There were no questions.

7. HIGHWAYS**a. Action Items:****1. CTH W (Port Washington Road) & Falls Rd Traffic Signal Agreement**

The Village of Grafton's Traffic Impact Analysis (TIA) shows the need for Traffic Control at the intersection of CTH W (Port Washington Road) & Falls Road due to developments along the west side of CTH W, an upcoming development on the northeast corner of CTH W & Falls Rd and a new subdivision along the east side of CTH W.

The Village is interested in moving forward with a traffic signal installation and is asking for Ozaukee County to partner in cost-sharing for the project and for Ozaukee County to take over ownership of the traffic signals upon completion.

Ms. Wolff distributed information from the Traffic Impact Analysis for this intersection which shows the existing 2018 traffic through this area before the recent developments. The information shows that 76.4% of the traffic existed before the development. The Village is requesting a 27.4% cost share from the County based on the significant amount of traffic unrelated to the developments.

Discussion on the existing traffic, historical cost-sharing with local communities for developments and funding for the project.

Motion to approve the Intergovernmental Agreement with the Village of Grafton and Town of Grafton, pending Corporation Counsel review, for a funding limit of 22%.

Motion by Supervisor Godden, seconded by Supervisor Strom to amend the original motion to change the funding limit from 22% to 20%. The vote was taken. Motion carried. (5-0)

The vote was then taken on the motion, as amended.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Richart, Supervisor District 12

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Richart, Strom, Godden

2. Salt Brine Building Bid Approval

Mr. Edgren distributed a bid analysis for the salt brine building.

Motion to approve the base bid with alternate #1 to Mike Koenig Construction.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Grabow, Vice-Chairperson

SECONDER: T. Richart, Supervisor District 12

AYES: Wolf, Grabow, Richart, Strom, Godden

3. CTH W Plat & Relocation Order (Revised)

Motion to approve the Plat and Relocation Order as presented.

PUBLIC WORKS COMMITTEE**RESULT:** APPROVED [UNANIMOUS]**MOVER:** T. Richart, Supervisor District 12**SECONDER:** T. Grabow, Vice-Chairperson**AYES:** Wolf, Grabow, Richart, Strom, Godden

4. CTH W & CTH C Highway Safety Improvement Program (HSIP) Application

Motion to authorize the Public Works Director to contract with Traffic Analysis & Design Inc. (TADI) on a CTH W & CTH C Highway Safety Improvement Program application agreement.

PUBLIC WORKS COMMITTEE**RESULT:** APPROVED [UNANIMOUS]**MOVER:** J. Strom, Supervisor District 21**SECONDER:** T. Grabow, Vice-Chairperson**AYES:** Wolf, Grabow, Richart, Strom, Godden

5. CTH C & CTH Y Traffic Study

Motion to authorize the Public Works Director to contract with Traffic Analysis & Design, Inc. (TADI) on a CTH C & CTH Y Traffic Study agreement.

PUBLIC WORKS COMMITTEE**RESULT:** APPROVED [UNANIMOUS]**MOVER:** T. Grabow, Vice-Chairperson**SECONDER:** J. Strom, Supervisor District 21**AYES:** Wolf, Grabow, Richart, Strom, Godden**b. Management/Financial/Informational Reports**

1. Highway Financials - Nov 2023

9:10 AM Supervisor Grabow excused.

Question on the format of the financial reports. Staff to investigate the possibility of adding a prior year-to-date column for comparison to current year.

8. NEXT MEETING DATE

December 14, 2023

9. ADJOURNMENT

Motion made by Supervisor Richart, seconded by Supervisor Wolf to adjourn. Motion carried. Meeting adjourned at 9:23 AM.

Lisa M. Henning, Chief Deputy County Clerk