



MINUTES
NATURAL RESOURCES COMMITTEE
REGULAR MEETING
THURSDAY, NOVEMBER 2, 2023 – 9:00 AM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Natural Resources Committee was held in room A-200 at the Administration Center.

Attendee Name	Title	Status	Arrived
R. Holyoke	Chairperson	Present	
B. Jobs	Vice-Chairperson	Present	
B. Ross	Supervisor District 19	Present	
T. Matera	Supervisor District 7	Present	
K. Schoessow	Supervisor District 23	Excused	
Rick Lanser	FSA Committee Member	Excused	

Staff present: County Administrator Dzwinel, Land & Water Management Director Vogeler, Planning & Parks Director Struck and Deputy County Clerk Quaas.

Others present: Peter Vander Velden, Co-Chair - Ozaukee County Watershed Coalition, Amy Lentz, Director of Projects - Lakeshore Natural Resource Partnership, Patricia Scuglik - Director of Partnerships and Programs - Lakeshore Natural Resource Partnership.

2. PROPER NOTICE

Chairperson Holyoke called the meeting to order at 9:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. October 3, 2023

Motion to approve the October 3, 2023 minutes as submitted.

NATURAL RESOURCES COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	B. Jobs, Vice-Chairperson
SECONDER:	B. Ross, Supervisor District 19
AYES:	Holyoke, Jobs, Ross, Matera
EXCUSED:	Schoessow, Lanser

5. UNIVERSITY EXTENSION OFFICE

a. *Management/Financial/Informational Reports*

1. UW Madison Division of Extension Ozaukee County Written & Financial Reports
Update on staffing.

6. REGISTER OF DEEDS/LAND INFORMATION

a. Management/Financial/Informational Reports

1. Register of Deeds/Land Info Monthly Department Report

There were no questions.

7. LAND AND WATER MANAGEMENT DEPARTMENT

a. Action Items:

1. Increase of Revenue Budget Amendment - Great Lakes Committee Water Quality Grant

Motion to approve the increase of revenue budget amendment recognizing \$2,000 from the Wisconsin Land and Water Association, Great Lakes Committee for water testing. This budget amendment will move forward to the Finance Committee for further action.

NATURAL RESOURCES COMMITTEE

RESULT: **APPROVED AND FORWARDED [UNANIMOUS] Next:**
11/17/2023 8:00 AM

MOVER: B. Ross, Supervisor District 19

SECONDER: T. Matera, Supervisor District 7

AYES: Holyoke, Jobs, Ross, Matera

EXCUSED: Schoessow

b. Management/Financial/Informational Reports

1. LWM October Reports*

Ms. Vogeler attended a zoning and sanitation-based conference presented by the Wisconsin County Code Administrators Conference and gained insight into what Ozaukee County's coastal neighbors are doing, as well as what effect future statute changes will have on floodplain maps and regulations.

8. PLANNING AND PARKS DEPARTMENT

a. Action Items:

1. Jean Woodmansee-Poklasny, owner/applicant, 614 Ulao Pkwy S, Grafton, Wisconsin 53024 is requesting land division approval for a minor land division by Certified Survey Map (CSM) in accord with Section 7.1400 (Land Division Requirements) of the County Ordinance. The Property is located in part of the Northeast ¼ and the Southeast ¼ of the Southwest ¼ of Section 9, Township 10 North, Range 22 East, in the Town of Grafton, Ozaukee County, Wisconsin. Parcel Number(s): 060090900300. Total Acreage to be Divided: approximately +/- 39.199 acres.

Mr. Struck stated that the certified survey map / land division is conditional upon the approval of the land division / CSM by the Town of Grafton.

Mr. Struck proceeded to review the minor land division findings and staff report. The Planning and Parks Department has no objection to the land division and recommends approval of the Certified Survey Map (CSM) with the conditions and corrections as outlined in the Staff Report.

Mr. Struck noted that the need for access to lot 3 adjacent to Ulao Parkway, was not noted on the original CSM. The City of Port Washington has exterritorial plat review of this land division. A portion of this land division intends to be donated to the Ozaukee Washington Land Trust (OWLT) for conservancy.

Questions on what legal basis the County would have to deny land divisions.

Motion to approve the minor land division for Parcel Number 06-009-09-003.00 in the Town of Grafton with the conditions and corrections as outlined in the Staff Report dated November 2, 2023.

NATURAL RESOURCES COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Matera, Supervisor District 7

SECONDER: B. Jobs, Vice-Chairperson

AYES: Holyoke, Jobs, Ross, Matera

EXCUSED: Schoessow

Supervisor Matera requested to move ahead in the agenda to item 8. b. 1. Presentation by the Ozaukee County Watershed Coalition (OCWC). There were no objections.

2. Increase of Revenue Budget Amendment for a National Fish and Wildlife Foundation Sustain Our Great Lakes Grant for Groundwater Investigation and Stormwater Wetland Improvements at Virmond County Park

Motion to approve the increase of revenue budget amendment recognizing \$200,000 from the National Fish and Wildlife Foundation Sustain Our Great Lakes grant for groundwater investigation and stormwater wetland improvements at Virmond County Park. This budget amendment will move forward to the Finance Committee for further action.

NATURAL RESOURCES COMMITTEE

RESULT: **APPROVED AND FORWARDED [UNANIMOUS] Next:**
11/17/2023 8:00 AM

MOVER: T. Matera, Supervisor District 7

SECONDER: B. Ross, Supervisor District 19

AYES: Holyoke, Jobs, Ross, Matera

EXCUSED: Schoessow

3. Increase of Revenue Budget Amendment for a Wisconsin Department of Natural Resources County Conservation Aids Grant for Prairie Restoration Activities at Clay Bluffs Cedar Gorge Nature Preserve County Park

Motion to approve the increase of revenue budget amendment recognizing \$4,800 from the Wisconsin Department of Natural Resources - County Conservation Aids grant to support prairie restoration activities in Clay Bluffs Cedar Gorge Nature Preserve County Park. This budget amendment will move forward to the Finance Committee for further action.

Discussion on when the Ozaukee Washington Land Trust (OWLT) will receive grant funding from the State, future restoration management at the Clay Bluffs Cedar Gorge Nature Preserve County Park, and future collaboration with the Ozaukee Washington Land Trust (OWLT).

NATURAL RESOURCES COMMITTEE

RESULT: **APPROVED AND FORWARDED [UNANIMOUS] Next:**
11/17/2023 8:00 AM

MOVER: T. Matera, Supervisor District 7

SECONDER: B. Jobs, Vice-Chairperson

AYES: Holyoke, Jobs, Ross, Matera

EXCUSED: Schoessow

4. Increase of Revenue Budget Amendment for a Clean Farm Families Soil Health Program Grant for Farmland Restoration at Clay Bluffs Cedar Gorge Nature Preserve County Park
- Motion to approve the increase of revenue budget amendment recognizing \$3,000 from the Clean Farm Families Soil Health Program grant for restoration activities at Clay Bluffs Cedar Gorge Nature Preserve County Park. This budget amendment will move forward to the Finance Committee for further action.

Question on the reasoning for cover crop seeding.

NATURAL RESOURCES COMMITTEE

RESULT: **APPROVED AND FORWARDED [UNANIMOUS] Next:**
11/17/2023 8:00 AM

MOVER: B. Ross, Supervisor District 19

SECONDER: B. Jobs, Vice-Chairperson

AYES: Holyoke, Jobs, Ross, Matera

EXCUSED: Schoessow

5. Application and Acceptance of a Cedarburg Foundation Grant Application for Public Access and Habitat Improvements at Covered Bridge County Park
- Motion to approve the submittal and acceptance of a grant by the Planning and Parks Department to the Cedarburg Foundation for public access and habitat improvements at Covered Bridge County Park.

NATURAL RESOURCES COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: B. Ross, Supervisor District 19

SECONDER: B. Jobs, Vice-Chairperson

AYES: Holyoke, Jobs, Ross, Matera

EXCUSED: Schoessow

6. Application and Acceptance of a National Oceanic Atmospheric Administration Bipartisan Infrastructure Law and Inflation Reduction Act Grant for Stream and Habitat Restoration on Sucker Creek

Motion to approve the submittal and acceptance of a grant by the Planning and Parks Department to the National Oceanic Atmospheric Administration Bipartisan Infrastructure Law and Inflation Reduction Act (BILIRA) grant program to support stream and habitat restoration activities on Sucker Creek.

Questions on collaboration with the Ozaukee County Watershed Coalition (OCWC) on this project, landowner support of the re-meandering of Sucker Creek, and grant details.

NATURAL RESOURCES COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Matera, Supervisor District 7

SECONDER: B. Jobs, Vice-Chairperson

AYES: Holyoke, Jobs, Ross, Matera

EXCUSED: Schoessow

7. Contract for Professional Service for Design and Engineering for Fish Passage Activities on Sucker Creek

Motion to approve negotiation and signing of a professional services contract, contingent upon contract terms satisfactory to the Planning and Parks Department and Corporation Counsel, with raSmith for a not to exceed sum of \$40,825, which includes a 15% contingency to cover any potential change orders, for design and engineering to complete fish passage impediment removals or remediations on Sucker Creek.

NATURAL RESOURCES COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: B. Ross, Supervisor District 19

SECONDER: T. Matera, Supervisor District 7

AYES: Holyoke, Jobs, Ross, Matera

EXCUSED: Schoessow

8. Golf Course Division Equipment Purchase per 2023 Budget

Motion to approve the purchase of one Foley 672 Accu-Pro Bedknife Grinder from Reinders Inc. at a total cost of \$26,495 for the Planning and Parks Department - Golf Division per the 2023 budget.

NATURAL RESOURCES COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	B. Ross, Supervisor District 19
SECONDER:	B. Jobs, Vice-Chairperson
AYES:	Holyoke, Jobs, Ross, Matera
EXCUSED:	Schoessow

b. Discussion Items:

1. Presentation by the Ozaukee County Watershed Coalition (OCWC)

Mr. Vander Velden and Ms. Lentz provided background information on the Ozaukee County Watershed Coalition (OCWC) including its history, purpose, partners, 2023 recap, and project updates.

Chairperson Holyoke reverted to the order of the agenda.

2. Update on Hawthorne Hills County Park Multipurpose Maintenance Building Construction and Change Orders

Update on utilities and Phase II construction.

Reviewed the change orders included in the packet.

3. Update and Annual Review of Planning and Parks Department Capital Projects and Planning and Parks Department Ecological Division Grant Projects

Review of 2023 Project Highlights including: Electric gates and cameras installed at Virmond, Tendick, and Lion's Den Parks, the floating pier at Lion's Den Park, the caretakers house improvements at Waubedonia Park, bench donations, staff work at campgrounds, new roofing and siding on buildings at the golf courses, road paving and the storm water pond at Mee-Kwon, eagle scout projects, the bluff access stairway at Virmond Park, parking lot striping at Virmond Park, the Mineral Springs Sucker Creek restoration projects, Conservation Corps work, corporate volunteer events, water quality monitoring, tree planting, invasive species work, and outreach education events.

c. Management/Financial/Informational Reports

1. Planning & Parks Department Management and Financial Reports

Revenue from the golf courses will set a record this year, park shelter and campground rentals will as well.

9. NEXT MEETING DATE

December 7, 2023

10. ADJOURNMENT

Motion made by Supervisor Ross, seconded by Supervisor Jobs to adjourn. Motion carried. Meeting adjourned at 10:31 AM.

Tyler Quaas, Deputy County Clerk

* FSA Committee Member Items