



MINUTES
 PUBLIC WORKS COMMITTEE
 REGULAR MEETING
THURSDAY, SEPTEMBER 21, 2023 – 8:00 AM
HIGHWAY DEPARTMENT - MEETING ROOM
 410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the Highway office meeting room.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Present	
T. Richart	Supervisor District 12	Present	
J. Strom	Supervisor District 21	Present	
M. Godden	Supervisor District 20	Present	

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Transit Superintendent Ottum and Chief Deputy County Clerk Henning.

Others present: Dan Benson, Ozaukee Press, Jessica Wolff, Village of Grafton Assistant Administrator/Community Development Director and Mike Didier, Town of Port Washington Chairperson

2. PROPER NOTICE

Chairperson Wolf called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. July 20, 2023

Motion to approve the July 20, 2023 minutes as submitted.

PUBLIC WORKS COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Grabow, Vice-Chairperson
SECONDER:	T. Richart, Supervisor District 12
AYES:	Wolf, Grabow, Richart, Strom, Godden

Chairperson Wolf requested to move ahead in the agenda to Item #8b 1. CTH W & Falls Rd Traffic Signal Funding. There were no objections.

5. DISCUSSION ITEMS:

a. 2024 Budget Recommendations for Public Works Committee

Mr. Dzwinel reviewed the budget highlights, performance metrics and strategic objectives for the departments under the Public Works Committee’s oversight including:

Highway Department

Reviewed Goal #2 - Provide a Safe & Efficient Transportation System for All and Strategic Objective: A. Assess Existing Operations.

Highway Department Fund remains flat. Expansion requests for an Equipment Operator and CTH W Reconstruction.

Transit Department

Minor levy increase due to purchased services. There are no expansion requests.

Facilities - Administration Center

Increase in expenses due to salaries and benefits. There are no expansion requests.

Facilities - Justice Center

Increase in expenses due to salaries and benefits. There are no expansion requests.

County Fairgrounds

Budget remains flat. There are no expansion requests.

6. FACILITIES MANAGEMENT**a. Management/Financial/Informational Reports****1. Facilities Financials - Sept 2023**

There were no questions.

7. TRANSIT SERVICES**a. Action Items:****1. Ecolane Dispatch Software Purchase**

Discussion regarding multiple issues with the current QRyde software including dispatching, reporting and little to no response from QRyde to attempt to rectify the issues.

Questions and discussion regarding unresolved issues with QRyde and whether the contract has been reviewed for possible compensation.

Motion to approve the purchase of the Ecolane Dispatch Software.

Committee directed staff to review the contract with QRyde to pursue monetary compensation while transitioning to Ecolane.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Richart, Supervisor District 12

SECONDER: M. Wolf, Chairperson

AYES: Wolf, Grabow, Richart, Strom, Godden

2. Interfaith Vehicle Purchase

Motion to approve the purchase of a Ford Plug-in Hybrid Escape for Interfaith Caregivers of Ozaukee County.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: M. Godden, Supervisor District 20

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Richart, Strom, Godden

3. Blossom IDD Vehicle Purchase

Ms. Ottum explained that Blossom IDD currently uses volunteer's vehicles and Ozaukee County Transit System to shuttle clients to events. The procurement of a 12-passenger van would reduce the requirement of private vehicles for client's transport. Additionally, a benefactor is willing to donate \$25,000 towards the procurement of the 12-passenger van.

Motion to approve the purchase of a 12-passenger van for Blossom IDD up to \$40,000.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Grabow, Vice-Chairperson

SECONDER: M. Godden, Supervisor District 20

AYES: Wolf, Grabow, Richart, Strom, Godden

b. Discussion Items:

1. Transit Funding Shift from Urban (5307) to Rural (5311) Funding

Ms. Ottum explained that Ozaukee County was automatically placed into the Rural (5311) from the Urban (5307) due to the 2020 census. Currently, Ozaukee County receives funding from the Federal Transit Administration (FTA) and the Wisconsin Department of Transportation (WisDOT). As Ozaukee County will be considered rural in 2024, the funds that is currently obligated from the FTA need to be spent down and/or returned before receiving additional funds as a subrecipient of WISDOT. The Transit and Finance Departments are working with the FTA, WisDOT and the Southeastern Wisconsin Regional Planning Commission (SEWRPC) to transition from Urban to Rural funding.

2. Transit Operational Improvements

Operational improvements may be possible through excess American Rescue Plan Act (ARPA) Transit Funds.

c. Management/Financial/Informational Reports

1. Transit Financials - Sept 2023

There were no questions.

2. Transit Monthly Update - Sept 2023

Mr. Edgren distributed a ridership report.

Discussion on ridership and the future operation of the Ozaukee County Express Bus.

8. HIGHWAYS

a. Action Items:

1. Ordinance: CTH P Jurisdictional Transfer

Motion to approve the jurisdictional transfer of CTH P to the Towns of Belgium and Port Washington as shown on Exhibit A, and if approved by Wis DOT, forward the ordinance revision to the County Board.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Grabow, Vice-Chairperson

SECONDER: T. Richart, Supervisor District 12

AYES: Wolf, Grabow, Richart, Strom, Godden

2. Town of Belgium 2024/2025 Maintenance Contract

Motion to approve the Town of Belgium 2024/2025 Maintenance Contract as submitted.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Grabow, Vice-Chairperson

SECONDER: J. Strom, Supervisor District 21

AYES: Wolf, Grabow, Richart, Strom, Godden

3. Town of Fredonia 2024/2025 Road Maintenance Agreement

Motion to approve the Town of Fredonia 2024/2025 Road Maintenance Contract as submitted.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Grabow, Vice-Chairperson

SECONDER: M. Godden, Supervisor District 20

AYES: Wolf, Grabow, Richart, Strom, Godden

4. Town of Port Washington 2024/2025 Road Maintenance Contract

Mr. Edgren explained that the Town of Port Washington expressed interest in having Ozaukee County return as their Snow & Ice Contractor after having difficulty hiring a private contractor for the upcoming season. The signed agreement from the Town of Port Washington did not approve the Guaranteed Work Partnership so there are no discounts and no guarantee of summer work.

Mr. Didier stated that the Town of Port Washington's current snow and ice removal contractor is retiring. As there is a limited pool of private sector snow removal contractors, the Town is requesting Ozaukee County serve as the Town's Snow and Ice Contractor.

Motion to approve the Town of Port Washington 2024/2025 Road Maintenance Contract as submitted.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Grabow, Vice-Chairperson

SECONDER: J. Strom, Supervisor District 21

AYES: Wolf, Grabow, Richart, Strom, Godden

Chairperson Wolf reverted to the order of the agenda.

b. Discussion Item:

1. CTH W & Falls Rd Traffic Signal Funding

Mr. Edgren explained the Village of Grafton's request to partner with Ozaukee County on the County Highway W & Falls Road intersection improvement.

Discussion on developments along the west side of CTH W, upcoming development on the northeast corner of CTH W & Falls Road and a new subdivision along the east side of CTH W and the Village of Grafton's Traffic Impact Analysis (TIA) showing the need for traffic control at the intersection as the area continues to develop.

Ms. Wolff indicated that the two (2) large developments scheduled to begin construction in 2024 will also participate in the cost based on the percentage of traffic generated by the developments.

Questions and discussion on the division of costs of improvements between the entities, future cost of the intersection repairs and maintenance and the possibility of expanding CTH W to four (4) lanes in the future.

Chairperson Wolf requested to move to agenda Item #8a 4. Town of Port Washington 2024/2025 Road Maintenance Contract. There were no objections.

c. Management/Financial/Informational Reports

1. Hwy Financials - Sept 2023

Question on Internal Service Fund Highway Department - Interdepartmental Charges for Revenues and Expenditures.

2. PW Monthly Update - Sept 2023

Update on the Ozaukee/Washington ROADEO to be held October 12, salt brine building and requests to study the CTH C (Pioneer Rd) and CTH Y (Granville Rd) intersection to seek additional safety components.

Chairperson Wolf announced that a closed session has been proposed pursuant to Section 19.85(1)(e) of the Wisconsin Statutes for the purpose of deliberation on a letter of intent regarding option to purchase vacant land (Tax Parcel #16030130700) owned by the county.

Motion made by Supervisor Grabow, seconded by Supervisor Godden to convene in closed session for this purpose. Roll call vote taken. All members present voting aye. Motion carried. (5-0)

9. CLOSED SESSION

Entered into closed session at 10:12 AM.

Present: Wolf, Grabow, Richart, Strom, Godden, County Administrator Dzwinel, Public Works Director Edgren and Chief Deputy County Clerk Henning.

Motion made by Supervisor Grabow, seconded by Supervisor Godden to reconvene into open session. All members present voting aye. Motion carried.

10. OPEN SESSION

Entered into open session at 10:24 AM.

11. NEXT MEETING DATE

October 19, 2023

12. ADJOURNMENT

Motion made by Supervisor Grabow, seconded by Supervisor Richart to adjourn. Motion carried. Meeting adjourned at 10:25 AM.

Lisa M. Henning, Chief Deputy County Clerk