



MINUTES
 PUBLIC WORKS COMMITTEE
 REGULAR MEETING
THURSDAY, JULY 20, 2023 – 8:00 AM
HIGHWAY DEPARTMENT - MEETING ROOM
 410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the Highway office meeting room.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Present	
T. Richart	Supervisor District 12	Present	
J. Strom	Supervisor District 21	Present	
M. Godden	Supervisor District 20	Present	

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Project Manager/Construction Superintendent Guettel, Transit Superintendent Ottum and Deputy County Clerk Quaas.

Others present: Andrew Cawrse, Ramboll

2. PROPER NOTICE

Chairperson Wolf called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. June 22, 2023

Motion to approve the June 22, 2023 minutes as submitted.

PUBLIC WORKS COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Grabow, Vice-Chairperson
SECONDER:	M. Godden, Supervisor District 20
AYES:	Wolf, Grabow, Richart, Strom, Godden

Chairperson Wolf requested to move ahead in the agenda to Item #7a 2. CTH D Contamination Testing Amendment. There were no objections.

5. FACILITIES MANAGEMENT

a. *Management/Financial/Informational Reports*

1. Facilities Financials - July 2023

Mr. Edgren reported that the Fairgrounds is holding more horse shows this year than ever before. Update on the Curler's Building lighting system.

6. TRANSIT SERVICES

a. Discussion Items:

1. WisDOT Trust Funds

Ms. Ottum explained how the trust fund has nearly \$300,000 in it, with the excess being due to the pandemic. Since this fund is regularly limited to an amount of \$80,000, she is looking to spend down the amount with some possibilities including: a bariatric transportation vehicle, interfaith caregiver vehicle, dispatch software, or installation of a camera system. Discussion on not-for-profit transportation organizations, prioritizing County projects, and collaboration amongst organizations.

2. Qtrly Ridership - July 2023

Ms. Ottum distributed an updated ridership report to the committee and provided an update on the bus wrap project. Discussion on the cost of ridership.

b. Management/Financial/Informational Reports

1. Transit Financials - July 2023

Question on intergovernmental revenues.

2. Transit Update - July 2023

Ms. Ottum is creating a plan to address how Transit operations handle large community events and festivals.

7. HIGHWAYS**a. Action Items:**

1. N5363 Cigrand Drive (CTH H) Ditching Project

Discussion on the possibility of groundwater affecting the property, culvert locations, timeline of property being affected, what the property owner has done for mitigation, and the possibility of setting a precedent if action is taken.

Motion by Supervisor Wolf to approve cost option #1 plus or minus \$5,000. There being no second. Motion was declared lost.

2. CTH D Contamination Testing Amendment

Mr. Edgren provided a background on the affected area. Mr. Cawrse explained the main points of the proposal. Discussion on soil gas sampling at the property, DNR concerns, testing requirements, possible effect on property residents, scope of work, effects of possible contaminates, and the amount and type of testing.

Motion to approve the CTH D Contamination Testing amendment from Ramboll for \$15,000.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: M. Godden, Supervisor District 20

SECONDER: J. Strom, Supervisor District 21

AYES: Wolf, Grabow, Richart, Strom, Godden

Chairperson Wolf reverted to the order of the agenda.

b. Management/Financial/Informational Reports

1. Hwy Financials - July 2023

There were no questions.

2. **PW Update - July 2023**

Mr. Edgren informed the committee about the upcoming Highway Department rodeo event taking place Thursday, October 1st at the Washington County Highway Shop. Update on the boiler conversion at the Administration Center, Hwy KK & Hwy P paving project, and I-43 ramp closures. Questions on Mee-Kwon golf course runoff work, Hwy C bridge construction, and roadway surface material choices.

8. NEXT MEETING DATE

August 17, 2023

9. ADJOURNMENT

Motion made by Supervisor Richart, seconded by Supervisor Grabow to adjourn. Motion carried. Meeting adjourned at 9:11 AM.

Tyler Quaas, Deputy County Clerk