



MINUTES
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, APRIL 20, 2023 – 8:00 AM
HIGHWAY DEPARTMENT - MEETING ROOM
410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the Highway office meeting room.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Present	
T. Richart	Supervisor District 12	Present	
J. Strom	Supervisor District 21	Excused	
M. Godden	Supervisor District 20	Present	

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Building Superintendent Tackes, Project Manager/Construction Superintendent Guettel, Transit Analyst Cofta, Undersheriff Hermann, Finance Director McMahon (8:03 AM), Sheriff Knowles (8:13 AM), Business Manager Dzwinel (9:11 AM) and Chief Deputy County Clerk Henning.

Others present: Kevin Peiffer, Lakeshore ATV/UTV Club, Dan Cramer and Rico Dixon, GoRiteway

2. PROPER NOTICE

Chairperson Wolf called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. March 16, 2023

Motion to approve the March 16, 2023 minutes as submitted.

PUBLIC WORKS COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Grabow, Vice-Chairperson
SECONDER:	T. Richart, Supervisor District 12
AYES:	Wolf, Grabow, Richart, Godden
EXCUSED:	Strom

5. FACILITIES MANAGEMENT

a. *Action Items:*

1. Ascension Columbia-St. Mary's Expo Center Light Replacement

Building Superintendent Tackes requested quotes from three (3) contractors. As of today's meeting, two (2) quotes have been received and were distributed to the

committee.

Motion to authorize the Public Works Director to approve an LED upgrade electrical contractor for up to \$25,000.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Grabow, Vice-Chairperson

SECONDER: M. Godden, Supervisor District 20

AYES: Wolf, Grabow, Richart, Godden

EXCUSED: Strom

b. Management/Financial/Informational Reports

1. Facilities Financials - April 2023

There were no questions.

6. TRANSIT SERVICES

a. Action Items:

1. Drug & Alcohol Program Policy and Procedures Revision

Motion to approve the revised Drug and Alcohol Program Policy as presented.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Grabow, Vice-Chairperson

SECONDER: T. Richart, Supervisor District 12

AYES: Wolf, Grabow, Richart, Godden

EXCUSED: Strom

b. Discussion Items:

1. Shared Ride Taxi Update

Discussion on contracted service hours, schedule capacity, driver schedules, weekly vehicle hours and ridership demand.

8:13 AM Sheriff Knowles joined the meeting.

2. Transit - 1st Quarter Ridership Review

Discussion on ridership numbers, shared rides, peak usage hours and number of average rides per hour.

c. Management/Financial/Informational Reports

1. Transit Financials - April 2023

There were no questions.

7. HIGHWAYS

a. Action Items:

1. Asphalt Oil Pump Purchase

Motion to authorize the Public Works Director to purchase the asphalt oil pump from Adams Asphalt Plant Services with a total project cost up to \$42,000.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]
MOVER: T. Richart, Supervisor District 12
SECONDER: M. Wolf, Chairperson
AYES: Wolf, Grabow, Richart, Godden
EXCUSED: Strom

b. Discussion Item:**1. ATV/UTV County Highway Accessibility**

Mr. Edgren provided background information regarding authorization of ATV/UTV routes on portions of roadways in multiple Ozaukee County communities.

Discussion on connectivity links to municipal/county roads already approved for use by ATV/UTVs, speed limits, size of ATV/UTVs, safety concerns of highly traveled county roads, agency enforcement rights, allowable hours of operation, operator certification/licensing requirements, connectivity with Washington County and Sheboygan County, traffic surveys and implementation of county roads that would be most beneficial to the riders with minimal safety concerns.

9:11 AM Business Manager Dzwinel joined the meeting.

2. 2022 Highway Department Financial Review

Mr. Edgren distributed the 2022 year-end finance report.

Questions on the Internal Service Fund regarding Expenditures - Purchased Services and Interdepartment Charges.

Discussion on machinery operations, crushing operation, hotmix operation and equipment purchases.

c. Management/Financial/Informational Reports**1. Hwy Financials - April 2023**

There were no questions.

2. Public Works Monthly Status Update

Updates were provided on the Fairground's 4-H Fire Pit, Transit vehicle purchase, the Historic Covered Bridge and the Transit Superintendent position. The Southeastern Wisconsin Regional Planning Commission's 2022 Annual Surveyor's Report was included in the packet for information only.

8. NEXT MEETING DATE

May 18, 2023

9. ADJOURNMENT

Motion made by Supervisor Godden, seconded by Supervisor Grabow to adjourn. Motion carried. Meeting adjourned at 9:58 AM.

Lisa M. Henning, Chief Deputy County Clerk