



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, MARCH 23, 2023 – 8:00 AM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in Room A-200 at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
D. Larson	Vice-Chairperson	Present	
T. Winker	Supervisor District 1	Present	
E. Stelter	Supervisor District 18	Present	
J. Hagen	Supervisor District 13	Present	

Staff present: County Administrator Dzwinel, Corporation Counsel Gorden, Human Resources Director McDonell (8:03 AM), County Treasurer Tretow, Deputy Treasurer Morano, Finance Director McMahan, Assistant Finance Director Pezanoski (8:07 AM), County Clerk Winkelhorst and Chief Deputy County Clerk Henning.

2. PROPER NOTICE

Chairperson Melotik called the meeting to order at 8:02 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. February 23, 2023

Motion to approve the February 23, 2023 minutes as submitted.

FINANCE COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Stelter, Supervisor District 18
SECONDER:	D. Larson, Vice-Chairperson
AYES:	Melotik, Larson, Winker, Stelter, Hagen

5. CORPORATION COUNSEL DEPARTMENT REPORT

8:03 AM Human Resources Director McDonell joined the meeting.

a. Update on Collections of County Owed Debts

Ms. Gorden provided an overview of the process to collect county owed debts.

b. Corp. Counsel Finance Report

Question on the status of Attorney General's opinion regarding town road bridge aid.

8:07 AM Assistant Finance Director Pezanoski joined the meeting.

6. ACTION ITEMS

a. Resolution: Increase of Revenue 2023 - Planning & Parks

Motion to approve the increase of revenue resolution amending the budget for the Planning & Parks Department to include funds from an Ozaukee County Resident Donation - \$53,000 and Wisconsin Department of Natural Resources Fisheries Grant - \$50,000. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE
RESULT: APPROVED [UNANIMOUS]
MOVER: E. Stelter, Supervisor District 18
SECONDER: D. Larson, Vice-Chairperson
AYES: Melotik, Larson, Winker, Stelter, Hagen

b. Resolution: Transfer of Funds 2023 - Human Services Transfer to Correct Budget

Motion to approve the transfer of funds to correct the cost center already approved in the 2023 Adopted Budget. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE
RESULT: APPROVED [UNANIMOUS]
MOVER: T. Winker, Supervisor District 1
SECONDER: D. Larson, Vice-Chairperson
AYES: Melotik, Larson, Winker, Stelter, Hagen

c. Resolution: Amending Chapter 3 of the Ozaukee County Policy & Procedure Manual - County Treasurer's Office

Questions on the funding source for the position.

Motion to approve the resolution amending Chapter 3.01 pertaining to the Treasurer's Office position. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE
RESULT: APPROVED [UNANIMOUS]
MOVER: E. Stelter, Supervisor District 18
SECONDER: D. Larson, Vice-Chairperson
AYES: Melotik, Larson, Winker, Stelter, Hagen

d. Wire Transfers #3694 - #3710 and February 2023 Schedule of Vouchers

Motion to approve wire transfers #3694-#3710 and February 2023 Schedule of Vouchers for a total amount of \$7,505,651.16.

FINANCE COMMITTEE**RESULT:** APPROVED [UNANIMOUS]**MOVER:** T. Winker, Supervisor District 1**SECONDER:** E. Stelter, Supervisor District 18**AYES:** Melotik, Larson, Winker, Stelter, Hagen**7. DEPARTMENT REPORTS****a. County Clerk**

Annual report included in the packet. Question on the Family Court Counseling.

Questions on Badger Books.

b. Finance

Update on sales tax. Questions on American Rescue Plan Act funds and General Fund Non Departmental expenses.

c. Human Resources

Update on wage study appeal process, employee engagement survey and recruitment for the Lasata Campus administrator position.

d. Information Technology

Questions on revenue and radio system.

e. County Treasurer

Update on tax collection, foreclosures and Northern Ozaukee Farm Drainage District billing.

Annual report included in the packet. Questions on delinquent taxes.

8. NEXT MEETING DATE

April 27, 2023

9. ADJOURNMENT

Motion made by Supervisor Winker, seconded by Supervisor Larson to adjourn. Motion carried. Meeting adjourned at 9:04 AM.

Lisa M. Henning, Chief Deputy County Clerk