



MINUTES
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, MARCH 16, 2023 – 8:00 AM
HIGHWAY DEPARTMENT - MEETING ROOM
410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the Highway office meeting room.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Present	
T. Richart	Supervisor District 12	Present	
J. Strom	Supervisor District 21	Excused	
M. Godden	Supervisor District 20	Excused	

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Transit Analyst Cofta, Finance Director McMahon (8:09am), Deputy County Clerk Niemuth

2. PROPER NOTICE

Chairperson Wolf called the meeting to order at 8:00am. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. February 16, 2023

Motion to approve the February 16, 2023 minutes as submitted.

PUBLIC WORKS COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Grabow, Vice-Chairperson
SECONDER:	T. Richart, Supervisor District 12
AYES:	Wolf, Grabow, Richart
EXCUSED:	Strom, Godden

5. FACILITIES MANAGEMENT

a. *Action Items:*

1. City of Cedarburg's Willowbrooke Park Lease Agreement

Mr. Edgren distributed the first addendum to Willowbrooke Lease.

Motion to approve the lease agreement for an additional 10-years for \$1 per year subject to approval of the Corporation Counsel.

PUBLIC WORKS COMMITTEE
RESULT: **APPROVED [UNANIMOUS]**
MOVER: T. Grabow, Vice-Chairperson
SECONDER: T. Richart, Supervisor District 12
AYES: Wolf, Grabow, Richart
EXCUSED: Strom, Godden

b. Management/Financial/Informational Reports

1. Facilities Financials - March 2023

There were no questions.
 Mr. Edgren will bring final numbers when 2022 year-end has closed out.

6. TRANSIT SERVICES

a. Discussion Items:

1. Ozaukee Flex Bus Project Update

Mr. Edgren recommends postponing this project until a Transit Superintendent is hired.

8:09 AM Finance Director McMahon joined the meeting.

b. Management/Financial/Informational Reports

1. Transit Financial Report

There were no questions.

2. Revised 2022 Annual Ridership Report

Discussion regarding ridership numbers.

7. HIGHWAYS

a. Action Items:

1. 2023 Asphalt Oil Bid Award

Motion to award 2023 Asphalt Oil bid to Henry G. Meigs, LLC.

PUBLIC WORKS COMMITTEE
RESULT: **APPROVED [UNANIMOUS]**
MOVER: T. Richart, Supervisor District 12
SECONDER: T. Grabow, Vice-Chairperson
AYES: Wolf, Grabow, Richart
EXCUSED: Strom, Godden

2. 2023 Hot Mix & Gravel Prices

Mr. Edgren distributed 2023 Hot Mix and Gravel Prices.

Staff is recommending, based upon the data, the proposed prices to be set as follows:
 Hot Mix Asphalt: \$65.00 per Ton
 Gravel: \$9.00 per Ton

Motion to approve setting the price at \$65.00 per ton for Hot Mix Asphalt and \$9.00 per ton for gravel.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Grabow, Vice-Chairperson

SECONDER: M. Wolf, Chairperson

AYES: Wolf, Grabow, Richart

EXCUSED: Strom, Godden

3. CTH W Plat & Relocation Order

Inquiry about the possibility of holding a Public Hearing.

Motion to approve the Plat and Relocation Order as presented.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Richart, Supervisor District 12

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Richart

EXCUSED: Strom, Godden

4. CTH W Right-of-Way Acquisition Contract

Motion to deny Highland Group's proposal and direct staff to re-start the search for a Land Acquisition Specialist.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Richart, Supervisor District 12

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Richart

EXCUSED: Strom, Godden

5. 2023 TAPCO Traffic Signal Maintenance Contract

Motion to approve TAPCO's Traffic Signal Preventative Maintenance agreement with the Video Detection Maintenance option as submitted.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Grabow, Vice-Chairperson

SECONDER: T. Richart, Supervisor District 12

AYES: Wolf, Grabow, Richart

EXCUSED: Strom, Godden

6. Historic Covered Bridge Change Order

Mr. Edgren distributed the Historic Covered Bridge Change Order.

Motion to approve change order up to \$24,000.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Richart, Supervisor District 12

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Richart

EXCUSED: Strom, Godden

b. Management/Financial/Informational Reports

1. Highway Financials - March 2023

There were no questions.

8. NEXT MEETING DATE

April 20, 2023

9. ADJOURNMENT

Motion made by Supervisor Grabow, seconded by Supervisor Richart to adjourn. Motion carried. Meeting adjourned at 8:48am.

Karen Niemuth, Deputy County Clerk