



MINUTES  
NATURAL RESOURCES COMMITTEE  
REGULAR MEETING  
THURSDAY, MARCH 2, 2023 – 9:00 AM  
ADMINISTRATION CENTER - AUDITORIUM  
121 W MAIN STREET, PORT WASHINGTON, WI 53074

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**1. CALL TO ORDER**

A regular meeting of the Natural Resources Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
R. Holyoke	Chairperson	Present	
B. Jobs	Vice-Chairperson	Present	
B. Ross	Supervisor District 19	Present	
T. Matera	Supervisor District 7	Excused	
K. Schoessow	Supervisor District 23	Excused	
Rick Lanser	FSA Committee Member	Excused	

Staff present: County Administrator Dzwinel, Planning & Parks Director Struck, Land & Water Management Director Vogeler, Sanitation & Zoning Coordinator Pfister, Soil Health Specialist Kempen, Extension Area Director Sarkady, 4-H Program Educator Hintz, Deputy County Clerk Niemuth, and Chief Deputy County Clerk Henning (9:41 AM).

Others present: Kurt Gruetzmacher, and Sara Jacoby, Clerk, Town of Grafton

**2. PROPER NOTICE**

Chairperson Holyoke called the meeting to order at 9:02 AM. The clerk noticed the meeting as required.

**3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS**

There were none.

**4. APPROVAL OF MINUTES**

a. February 2, 2023

Motion to approve the February 2, 2023 minutes as submitted.

NATURAL RESOURCES COMMITTEE	
<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	B. Ross, Supervisor District 19
<b>SECONDER:</b>	B. Jobs, Vice-Chairperson
<b>AYES:</b>	Holyoke, Jobs, Ross
<b>EXCUSED:</b>	Matera, Schoessow, Lanser

**5. PUBLIC HEARING**

Chairperson Holyoke opened the public hearing at 9:03 AM.

Ms. Vogeler introduced new staff member; Sarah Kempen, Soil Health Specialist.

Ms. Vogeler requested that the Public Hearing be postponed, as recommended by the Town of Belgium and the Zoning Administrator, to allow the landowner time to acquire the stormwater drainage plan.

Chairperson Holyoke closed the public hearing at 9:06 AM.

## 6. LAND AND WATER MANAGEMENT DEPARTMENT

### a. Action Items:

1. Ordinance: Shoreland & Floodplain Zoning Map Amendment - Town of Belgium, Section 6

Ms. Vogeler explained this item is a zoning map amendment correlating to the Public Hearing.

Motion to postpone to the April 6, 2023 Natural Resources Committee meeting.

#### NATURAL RESOURCES COMMITTEE

**RESULT:** POSTPONED [UNANIMOUS] Next: 4/6/2023 9:00 AM

**MOVER:** B. Ross, Supervisor District 19

**SECONDER:** B. Jobs, Vice-Chairperson

**AYES:** Holyoke, Jobs, Ross

**EXCUSED:** Matera, Schoessow

### b. Management/Financial/Informational Reports

1. Land & Water Management Reports

There were no questions.

## 7. UNIVERSITY EXTENSION OFFICE

### a. Management/Financial/Informational Reports

1. UW-Madison Division of Extension Reports

Ms. Sarkady stated the new community development educator begins on March 6, 2023.

Ms. Hintz discussed Adventure Camp and Base Camp and provided an update on 4-H membership.

## 8. REGISTER OF DEEDS/LAND INFORMATION

### a. Management/Financial/Informational Reports

1. Register of Deeds Reports

There were no questions.

## 9. PLANNING & PARKS DEPARTMENT

*a. Action Items:*

1. Minor Land Division - Kurt Gruetzmacher, owner and applicant, 1615 Ulao Parkway South, Grafton, Wisconsin 53024, is requesting land division approval for a minor land division by Certified Survey Map (CSM) in accord with Section 7.1400 (Land Division Requirements) of the County Ordinance. The property is located directly south of 1615 Ulao Parkway, Town of Grafton, Ozaukee County, Wisconsin, being a division of part of the Southeast ¼ of the Northeast ¼ and the Northeast ¼ of the Southeast ¼ of Section 17, Township 10 N, Range 22 E, in the Town of Grafton, Ozaukee County, Wisconsin. Parcel Number(s): 060171300100. Total Acreage to be Divided: approximately +/- 37.912 acres. The proposed minor land division is being combined with a property attachment to the northern adjacent parcel 060170400300 also owned by Kurt and Sarah Gruetzmacher (shown part of Lot 4 on the preliminary CSM).

Mr. Struck reviewed the minor land division findings and staff report. The Planning and Parks Department has no objection to the land division and recommends approval of the Certified Survey Map with conditions and corrections as outlined in the Staff Report.

Sara Jacoby, Clerk, Town of Grafton, clarified that the Village of Grafton did not have comments and will sign the final Certified Survey Map (CSM).

Motion to approve the minor land division for Parcel Number(s): 06-017-130-0100 in the Town of Grafton with the conditions and corrections as outlined in the Staff Report dated March 2, 2023.

NATURAL RESOURCES COMMITTEE	
<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	B. Ross, Supervisor District 19
<b>SECONDER:</b>	B. Jobs, Vice-Chairperson
<b>AYES:</b>	Holyoke, Jobs, Ross
<b>EXCUSED:</b>	Matera, Schoessow

2. Ozaukee Washington Land Trust Conservation Easement for Clay Bluffs Cedar Gorge Nature Preserve

Mr. Struck explained that the Ozaukee Washington Land Trust provided a draft conservation easement for the Nature Preserve, which has been reviewed and edited by Department staff and the Ozaukee County Corporation Counsel over the last several months. A draft was provided to the Natural Resources Committee at the February 2, 2023 meeting for review and approval.

The Ozaukee Washington Land Trust has reviewed the latest draft of the conservation easement reflecting the changes provided by the Natural Resources Committee at the February 2, 2023 meeting and did not find the revisions of the easement acceptable. Mr. Struck has not received the edits from Ozaukee County Land Trust and would like to postpone this action to the April 6th meeting.

Motion to postpone to the April 6, 2023 Natural Resources Committee meeting.

## NATURAL RESOURCES COMMITTEE

**RESULT:** POSTPONE [UNANIMOUS] Next: 4/6/2023 9:00 AM

**MOVER:** B. Ross, Supervisor District 19

**SECONDER:** B. Jobs, Vice-Chairperson

**AYES:** Holyoke, Jobs, Ross

**EXCUSED:** Matera, Schoessow

3. Increase of Revenue Budget Amendment for a Wisconsin Department of Natural Resources Office of Great Waters Grant for Fish Passage Activities on Silver Beach Creek and Sucker Creek

Motion to approve the increase of revenue budget amendment recognizing \$50,000 for the Wisconsin Department of Natural Resources Office of Great Waters grant program for fish passage activities on Silver Beach Creek and Sucker Creek. This budget amendment will move forward to the Finance Committee for further action.

## NATURAL RESOURCES COMMITTEE

**RESULT:** APPROVED AND FORWARDED [UNANIMOUS] Next: 3/23/2023 8:00 AM

**MOVER:** B. Ross, Supervisor District 19

**SECONDER:** B. Jobs, Vice-Chairperson

**AYES:** Holyoke, Jobs, Ross

**EXCUSED:** Matera, Schoessow

4. Increase of Revenue Budget Amendment for a Donation for Winter Sports Recreation at Mee-Kwon County Park

Question if there are conditions to accepting this money. Mr. Struck stated it would only be applied to winter sports.

9:41 am Chief Deputy County Clerk Henning joined the meeting.

Discussion regarding setting precedence for others wanting to donate funds. Mr. Struck clarified that projects would only move forward if they were already part of the County's plan and the County would not act on a project because of a donation.

Motion to approve the increase of revenue budget amendment recognizing \$53,000 for the private donation for winter sports recreation at Mee-Kwon County Park. This budget amendment will move forward to the Finance Committee for further action.

## NATURAL RESOURCES COMMITTEE

**RESULT:** **APPROVED AND FORWARDED [UNANIMOUS] Next:**  
**3/23/2023 8:00 AM**

**MOVER:** B. Ross, Supervisor District 19

**SECONDER:** B. Jobs, Vice-Chairperson

**AYES:** Holyoke, Jobs, Ross

**EXCUSED:** Matera, Schoessow

5. Submittal and Acceptance of a Wisconsin Department of Agriculture, Trade and Consumer Protection Farmland Preservation Planning Grant to update the Certified Farmland Preservation Plan for Ozaukee County per State Statute

Motion to approve the submittal and acceptance of a grant by the Planning and Parks Department to the Wisconsin Department of Agriculture, Trade and Consumer Protection to update the Certified Farmland Preservation Plan for Ozaukee County per State Statute.

## NATURAL RESOURCES COMMITTEE

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** B. Ross, Supervisor District 19

**SECONDER:** B. Jobs, Vice-Chairperson

**AYES:** Holyoke, Jobs, Ross

**EXCUSED:** Matera, Schoessow

6. Resolution: Submittal and Acceptance of Wisconsin Department of Natural Resources Knowles-Nelson Stewardship Local Assistance Grant for Public Access Improvements and Wetland Restoration at Clay Bluffs Cedar Gorge Nature Preserve

Motion to approve the resolution for the submittal and acceptance of a grant by the Planning and Parks Department to the Wisconsin Department of Natural Resources Knowles-Nelson Stewardship Local Assistance Program to fund public access improvements and wetland restoration at Clay Bluffs Cedar Gorge Nature Preserve County Park. This resolution will move forward to the County Board for final action.

## NATURAL RESOURCES COMMITTEE

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** B. Ross, Supervisor District 19

**SECONDER:** B. Jobs, Vice-Chairperson

**AYES:** Holyoke, Jobs, Ross

**EXCUSED:** Matera, Schoessow

7. Resolution: Submittal and Acceptance of Wisconsin Department of Natural Resources Knowles-Nelson Stewardship Local Assistance Grant for Public Access Improvements at Little Menomonee River Fish and Wildlife Preserve County Park

Motion to approve the resolution for the submittal and acceptance of a grant by the Planning and Parks Department to the Wisconsin Department of Natural Resources Knowles-Nelson Stewardship Local Assistance Program to fund public access improvement at the Little Menomonee River Fish and Wildlife Preserve County Park.

This resolution will move forward to the County Board for final action.

NATURAL RESOURCES COMMITTEE  
**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** B. Jobs, Vice-Chairperson  
**SECONDER:** B. Ross, Supervisor District 19  
**AYES:** Holyoke, Jobs, Ross  
**EXCUSED:** Matera, Schoessow

8. Resolution: Submit and Accept a Wisconsin Department of Transportation - Transportation Alternatives Program Grant for an East West Extension of the Ozaukee Interurban Trail Along STH 60

Question if there are anticipated costs associated with this project. Mr. Struck confirmed he does not have a cost but the cost of care would be shared with municipalities similar to that of the Interurban Trail.

Motion to approve the resolution for the submittal and acceptance of a grant application by the Planning and Parks Department to a Wisconsin Department of Transportation (WisDOT) Transportation Alternatives Program (TAP) for engineering and design and construction of a trail segment along STH 60 in conjunction with a WisDOT road project for upgrading STH 60. This resolution will move forward to the County Board for final action.

NATURAL RESOURCES COMMITTEE  
**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** B. Ross, Supervisor District 19  
**SECONDER:** B. Jobs, Vice-Chairperson  
**AYES:** Holyoke, Jobs, Ross  
**EXCUSED:** Matera, Schoessow

9. Submittal and Acceptance of a Natural Resources Foundation of Wisconsin Quiet Trails Grant for Trail Development at Mee-Kwon County Park

Motion to approve the submittal and acceptance of a grant by the Planning and Parks Department to the Natural Resources Foundation Norma and Stanley DeBoer Quiet Trails Fund grant program for trail development at Mee-Kwon County Park.

NATURAL RESOURCES COMMITTEE  
**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** B. Ross, Supervisor District 19  
**SECONDER:** B. Jobs, Vice-Chairperson  
**AYES:** Holyoke, Jobs, Ross  
**EXCUSED:** Matera, Schoessow

10. Resolution: Application to the Wisconsin Department of Revenue for a Class B Intoxicating Liquor Permit and Designating the Concessionaire(S) to Utilize County Facilities at Hawthorne Hills County Golf Course

Motion to approve the resolution for the application to the Department of Revenue under the Airport/Public Facility Permit to apply for a Class "B" Intoxicating Liquor permit and this application will be made on a biannual basis for CDG Sport and Hospitality Group for as long as they remain the designated Concessionaire for the Hawthorne Hills County Golf Course. This resolution will move forward to the County Board for final action.

NATURAL RESOURCES COMMITTEE  
**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** B. Jobs, Vice-Chairperson  
**SECONDER:** B. Ross, Supervisor District 19  
**AYES:** Holyoke, Jobs, Ross  
**EXCUSED:** Matera, Schoessow

**b. Discussion Items:**

1. Update on Hawthorne Hills County Park Multipurpose Maintenance Building Construction  
Continue to work through the Phase 2 change order.
2. Update on Planning and Parks Department Capital Projects and Ecological Division Grant Projects  
Update on the Mee-Kwon Golf Course Stormwater Wetlands.

**c. Management/Financial/Informational Reports**

1. Planning & Parks Department Management and Financial Reports  
There were no questions.

**10. NEXT MEETING DATE**

April 6, 2023

**11. ADJOURNMENT**

Motion made by Supervisor Ross, seconded by Supervisor Jobs to adjourn. Motion carried. Meeting adjourned at 10:31 AM.

*Karen Niemuth, Deputy County Clerk*

\* FSA Committee Member Items