



MINUTES  
EXECUTIVE COMMITTEE  
REGULAR MEETING  
**MONDAY, JANUARY 30, 2023 – 3:00 PM**  
**ADMINISTRATION CENTER - ROOM A-200**  
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

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**1. CALL TO ORDER**

A regular meeting of the Executive Committee was held in room A-200 at the Administration Center.

Attendee Name	Title	Status	Arrived
L. Schlenvogt	Chairperson	Present	
P. Melotik	Vice-Chairperson	Present	
M. Wolf	Supervisor District 11	Present	
R. Nelson	Supervisor District 6	Present	
R. Holyoke	Supervisor District 22	Present	
D. Irish	Supervisor District 17	Excused	

Staff present: County Administrator Dzwinel, Policy & Budget Analyst Wittek, Human Resources Director McDonell, Finance Director McMahon, Highway Commissioner Edgren, Deputy County Clerk Niemuth, and Deputy County Clerk Quaas.

**2. PROPER NOTICE**

Chairperson Schlenvogt called the meeting to order at 3:00 PM. The clerk noticed the meeting as required.

**3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS**

Matthew Manes, Mobility Manager, Interfaith Caregivers of Ozaukee County addressed the committee in regards to the ARPA Project Submission Report regarding the "Leading the Charge - Electric Vehicle and Charger" project, it was also requested that the non-profit groups be able to present their projects. Ken Maciolek spoke about his experience as a volunteer driver for Interfaith Caregivers of Ozaukee County and the services that they provide to their clients. Jacquelyn Jostock spoke about her positive experience with Interfaith Caregivers of Ozaukee County and the support they have given her. Paul Schultz, Executive Director, Interfaith Caregivers of Ozaukee County, spoke about the project outline, volunteer recruitment difficulties, and requested an analysis and presentation.

**4. APPROVAL OF MINUTES**

a. October 31, 2022

Motion to approve the October 31, 2022 minutes as submitted

**EXECUTIVE COMMITTEE**

**RESULT:**       **APPROVED [UNANIMOUS]**

**MOVER:**        R. Nelson, Supervisor District 6

**SECONDER:**   P. Melotik, Vice-Chairperson

**AYES:**         Schlenvogt, Melotik, Wolf, Nelson, Holyoke

**EXCUSED:**     Irish

**5. ACTION ITEMS**

a. RES.22-38: Labor Agreement Ozaukee County Deputy Sheriff's Association 2023-2025

Mr. McDonnell gave a background on the proposed Resolution including two significant changes regarding vacation usage and accruals. Questions regarding wage comparisons to other local departments, disciplinary procedures, work schedules.

Motion to approve the 2023-2025 collective bargaining agreement between Ozaukee County and the Ozaukee County Deputy Sheriff's Association. This resolution will move forward to the County Board for final action.

**EXECUTIVE COMMITTEE**

**RESULT:**       **APPROVED [UNANIMOUS]**

**MOVER:**        M. Wolf, Supervisor District 11

**SECONDER:**   R. Nelson, Supervisor District 6

**AYES:**         Schlenvogt, Melotik, Wolf, Nelson, Holyoke

**EXCUSED:**     Irish

**6. DISCUSSION ITEMS**

a. County Board Process for ARPA Project Approval

Mr. Dzwinel gave an overview of the projects. Discussion on how the committee would like to proceed with the review/presentation of the projects. Committee directed staff to provide a summary and presentations of the highly rated County projects for the February mid-month County Board meeting.

b. Staff Analysis and Recommendations on ARPA Project Submissions

Discussion on project prioritization, analysis on remaining ARPA funds, and the best practice for obtaining input from committees for project recommendations, potential use for Lasata CBRF project.

c. Schedule of County Board Meetings

February 15 - Mid-Month Meeting

March 1 - Regular Meeting

March 15 - Mid-Month Meeting

**7. COUNTY ADMINISTRATOR'S REPORT**

a. 2022 Sales Tax and General Surplus

There is a \$7 million tax surplus, the general fund is in good shape. Possible recommendation at the February Finance Committee meeting for how surplus funds are handled.

b. Opiate Settlement Funds

County has received approximately \$500,000 in funds to be used for opiate harm reduction, the process of determining the best use of the funds has begun internally and staff will reach out to the County's not-for-profit partners to help accomplish the goal.

c. Update on Wage Study Implementation and Appeals

The results of the wage study were implemented on employees most recent payroll, there are currently 20 employees appealing the wage study determination.

d. County Website Refresh

A large-scale review of the web pages that make up the County website will be undertaken by the County's website vendor, CivicsPlus.

e. **Medical Examiner Transition**

Thus far it has been a smooth transition, the Sheriff's Department and local funeral directors had positive things to say about the office.

f. **Local Government Revenue Reform**

Wisconsin Counties Association, Wisconsin Towns Association and the League of Wisconsin Municipalities have been working with the State of Wisconsin to set aside an additional portion of sales tax to offset counties costs.

g. **Not-For-Profit Tour**

A road tour hasn't taken place in several years, would like to organize one this spring.

**8. COMMITTEE REPORTS**

Finance Committee Chairperson Melotik spoke on the outcome of the tax deed sale property from the January 26th meeting.

Public Works Committee Chairperson Wolf reported on the Covered Bridge repair project.

Public Safety Chairperson Nelson provided an update on Sheriff's Department staff.

Chairperson Schlenvogt announced that a closed session has been proposed under the provisions of Section 19.85 (1)(c) of the Wis. Statutes for the purpose relating to considering employment, promotion, compensation or performance evaluation data of any public employee: County Administrator annual review.

Motion made by Supervisor Holyoke, seconded by Supervisor Nelson to enter into closed session for this purpose. A roll call vote was taken. All members present voting aye. Motion carried. (5-0)

**9. CLOSED SESSION**

4:25 PM Committee in closed session. Present: Schlenvogt, Melotik, Wolf, Nelson, Holyoke, and Dzwinel.

**10. NEXT MEETING DATE**

February 27, 2023

**11. ADJOURNMENT**

Motion made by Supervisor Melotik, seconded by Supervisor Holyoke to adjourn. Motion carried. Meeting adjourned at 5:07 PM.

*Tyler Quaas, Deputy County Clerk*