



MINUTES  
PUBLIC WORKS COMMITTEE  
REGULAR MEETING  
THURSDAY, JANUARY 19, 2023 – 8:00 AM  
HIGHWAY DEPARTMENT - MEETING ROOM  
410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

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**1. CALL TO ORDER**

A regular meeting of the Public Works Committee was held in the Highway office meeting room.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Present	
T. Richart	Supervisor District 12	Present	
J. Strom	Supervisor District 21	Present	
M. Godden	Supervisor District 20	Present	

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Building Superintendent Hicks, Transit Superintendent Neilson-Loomis, Transit Analyst Cofta, and County Clerk Winkelhorst.

**2. PROPER NOTICE**

Chairperson Wolf called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

**3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS**

There were none.

**4. APPROVAL OF MINUTES**

a. November 17, 2022

Motion to approve the November 17, 2022 minutes as submitted.

PUBLIC WORKS COMMITTEE	
<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	T. Grabow, Vice-Chairperson
<b>SECONDER:</b>	T. Richart, Supervisor District 12
<b>AYES:</b>	Wolf, Grabow, Richart, Strom, Godden

**5. FACILITIES MANAGEMENT**

a. *Action Items:*

1. Snow Machine Purchase for the Administration Center

Motion to approve the purchase of a John Deere 1575 TerrainCut from Mid-State Equipment for \$44,963 pending approval of 2022 Carryovers by the County Board.

## PUBLIC WORKS COMMITTEE

**RESULT:** APPROVED [UNANIMOUS]**MOVER:** T. Grabow, Vice-Chairperson**SECONDER:** M. Godden, Supervisor District 20**AYES:** Wolf, Grabow, Richart, Strom, Godden**b. Management/Financial/Informational Reports**

## 1. Facilities Financial Reports

Question on Fairgrounds fund balance.

**6. TRANSIT SERVICES****a. Action Items:**

## 1. Ozaukee County Express Fares for Children and Students

Discussion on a fare for college students. Direction to staff was to explore colleges subsidizing student transportation.

Motion to adopt a student fare, defined as riders under 18, for the Ozaukee County Express of \$3.00 per one-way trip and children 5 and under ride free with one paying adult per child.

## PUBLIC WORKS COMMITTEE

**RESULT:** APPROVED [UNANIMOUS]**MOVER:** J. Strom, Supervisor District 21**SECONDER:** T. Grabow, Vice-Chairperson**AYES:** Wolf, Grabow, Richart, Strom, Godden

## 2. Request Southeastern Wisconsin Regional Planning Commission Conduct an Update Transit Development Plan for Ozaukee County

Motion to request the Southeastern Wisconsin Regional Planning Commission to conduct an updated Transit Development Plan for Ozaukee County.

## PUBLIC WORKS COMMITTEE

**RESULT:** APPROVED [UNANIMOUS]**MOVER:** T. Richart, Supervisor District 12**SECONDER:** M. Godden, Supervisor District 20**AYES:** Wolf, Grabow, Richart, Strom, Godden**b. Discussion Items:**

## 1. Transit Services Update

GoRiteway service for Express Bus and Shared-Ride Taxi service was launched January 2. There were some minor concerns/complaints regarding the Shared-Ride Taxi service which was handled by staff and overall, the response has been positive.

Discussion on advertisement in the local papers. The Ozaukee Press is the official county newspaper for publications; however, the committee would like an ad included in the News Graphic.

*c. Management/Financial/Informational Reports*

1. Transit Financial Report

Ms. Neilson-Loomis introduced new staff member Transit Analysis Charles Cofta.

Questions on revenues.

Request for staff to look at access from the park & ride to the bus shelter at the Grafton Commons.

**7. HIGHWAYS**

*a. Action Items:*

1. Ordinance: Creating Section 3.06(1)(r) of the Ozaukee County Code of Ordinances pertaining to Parking Regulations on CTH D

Chairperson Wolf cited a conversation he had with Belgium Town Chairperson Winker who indicated that the Town Board was concerned about safety at the corner with parallel parking. As stated in the support documentation included in the packet, the town will not accept maintenance responsibility unless parking is disallowed west of the driveway. Discussion ensued.

Motion to approve the revision to the parking regulations in the Ozaukee County Code of Ordinances prohibiting parking west of the driveway for 6098 Lake Church Road. This ordinance will move forward to the County Board for final action.

**PUBLIC WORKS COMMITTEE**

**RESULT:**       **APPROVED [4 TO 1]**

**MOVER:**        T. Grabow, Vice-Chairperson

**SECONDER:**   J. Strom, Supervisor District 21

**AYES:**         Wolf, Grabow, Strom, Godden

**NAYS:**         Richart

2. Authority to Award Contract for Historic Covered Bridge Repairs

Motion to authorize the Public Works Director and PWC Chairperson to award the contract for the Historic Covered Bridge repair.

**PUBLIC WORKS COMMITTEE**

**RESULT:**       **APPROVED [UNANIMOUS]**

**MOVER:**        M. Godden, Supervisor District 20

**SECONDER:**   T. Grabow, Vice-Chairperson

**AYES:**         Wolf, Grabow, Richart, Strom, Godden

3. 2023 County Surveyor Services Agreement with Southeastern Wisconsin Regional Planning Commission

Motion to approve SEWRPC's 2023 County Surveyor Services Agreement.

**PUBLIC WORKS COMMITTEE****RESULT: APPROVED [UNANIMOUS]****MOVER:** J. Strom, Supervisor District 21**SECONDER:** T. Grabow, Vice-Chairperson**AYES:** Wolf, Grabow, Richart, Strom, Godden**b. Management/Financial/Informational Reports****1. Highway Financials**

Update on financial inquiries from last meeting.

**2. Public Works Department Items Status Update**

Update on CTH W (Port Washington Road): City of Mequon Streetscape Plan and SEWRPC 2023-2026 Draft Plan of potential projects in Ozaukee County.

**8. NEXT MEETING DATE**

February 23, 2023

Corrected date. Next meeting is February 16, 2023

**9. ADJOURNMENT**

Motion made by Supervisor Grabow, seconded by Supervisor Strom to adjourn. Motion carried. Meeting adjourned at 8:55 AM.

*Julianne B. Winkelhorst, County Clerk*